

Haverford Township - Bureau of Fire

Meeting: Tuesday, January 23, 2024

Time: 7:00 p.m.

Location: Manoa Fire Company, 115 S. Eagle Rd., Havertown Pa., 19083

Agenda

Treasurer Report:

Township Manager Report:

Police Report:

Township Commissioners Report:

EMS Report:

Fire Prevention:

Apparatus:

Training:

Recruitment and Retention:

Radio:

Codes Enforcement:

Old Business:

New Business:



Haverford Township Bureau of Fire

[Agenda Link](#)

Date received: 02/09/2023 @ 1354
Date & Time posted: 02/09/2023 @ 1502

[Minutes Link](#)

Date received: 03/28/2023 @ 0817
Date & Time posted: 03/28/2023 @ 1238

Meeting Agenda & Minutes

Date: Tuesday, February 28, 2023

Location: Manoa Fire Company, 115 S. Eagle Rd. Havertown PA., 19083

Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:

Haverford Township Bureau of Fire

February 2023 meeting minutes

Location: Manoa Fire Company

Date: Tuesday, February 28, 2023

Time: 7:00 p.m.

Attendees:

W. Baker, L. Lattanzio, W. Mcguire, C. Millay, M. C. Norman, M. E. Norman, S. Poole, A. Sivak, T. Straub, J. Viola, W. Wechsler

The meeting was called to order by Chief Baker at 7:00 p.m.

The Bureau of Fire held a moment of silence for Gerry Fadden.

The reading of the minutes from the January meeting was waived.

Motion - M. E. Norman, Second - W. Maguire, Vote - Unanimous

Treasurer:

There is approximately \$2050 in the account.

Township Manager:

No report

Police:

Lawrence Road from Eagle Road to West Chester Pike will be closed from 9am to 3pm beginning March 1. Only one left-turn lane from WCP will be open initially. Then the road will be fully closed from Darby Creek Road.

Township Commissioners:

W. Wechsler reported that he is working with A. Cuthbertson to assess the financial impact of increasing the Township tax rebate.

EMS:

No report

Fire Prevention:

No report

Apparatus:

Tower 34 is back in service. Rescue 56 is also back in service following lighting upgrades.

Training:

The Incident Command class was held over the weekend. There was some discussion on the class. M. C. Norman suggested sending a thank you gift to the Township IT individual who helped this weekend.

Llanerch is wrapping up an EVOT class. Manoa scheduled and EVOT class upcoming in the spring. Members under 21 can complete the class with a support vehicle.

W. Baker reported Llanerch is drilling with other companies. Their training Captain will be reaching out.

Recruitment and Retention:

No report

Radio/Communications:

T. Straub reported there have been issues with the Minitor pagers activating. The issue has been reported to the County.

Codes Enforcement:

S. Poole reported the CPSM study will be available for the Township Manager on Monday, March 6. The Chiefs would like to review the report all at the same time. The report will be presented to the Commissioners by CPSM in April.

Old Business:

The incident command boards have arrived.

Updates can be made to alarm cards as needed.

CRFT will be sending M. E. Norman a sample pre-determined assignment guideline.

New Business:

J. Viola suggested S. Poole take over the monthly report of the Bureau of Fire. Send any highlights to S. Poole at the end of the month.

Manoa will be out of service 1500 Saturday until 0800 Sunday for Bingo.

W. Baker questioned the accuracy of some of the HTRA rosters.

The meeting was adjourned at 8:16 pm.

M - J. Viola, S - L. Lattanzio, V - Unanimous

Respectfully submitted,
Lou Lattanzio
Deputy Chief
Manoa Fire Company



Haverford Township Bureau of Fire

[Agenda Link](#)

Date received: 03/13/2023 @ 1105
Date & Time posted: 03/13/2023 @ 1201

[Minutes Link](#)

Date received: 04/25/2023 @ 0815
Date & Time posted: 04/25/2023 @ 0827

Meeting Agenda & Minutes

Date: Tuesday, March 28, 2023
Location: Manoa Fire Company 115 S. Eagle Rd.
Havertown PA., 19083
Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:

Haverford Township Bureau of Fire

March 2023 meeting minutes

Location: Manoa Fire Company

Date: Tuesday, March 28, 2023

Time: 7:00 p.m.

Attendees:

W. Baker, E. Irizarry, L. Lattanzio, C. Millay, M. C. Norman, M. E. Norman, S. Poole, A. Sivak, T. Straub, J. Viola, W. Wechsler

The meeting was called to order by Chief Baker at 7:00 p.m.

The reading of the minutes from the February meeting was waived.

Motion - M. E. Norman, Second - T. Straub, Vote - Unanimous

Treasurer:

There is approximately \$2050 in the account.

Township Manager:

S. Poole reported on behalf of D. Burman that the CPSM report will be issued to the Chiefs soon. D. Burman sent the report back to CPSM to make some corrections.

Police:

The construction on Lawrence Road will move to Eagle and Lawrence on Monday to align with Spring break.

Township Commissioners:

No additional report

EMS:

No report

Fire Prevention:

No report

Apparatus:

No report

Training:

M. E. Norman reported that we held a Township-wide drill last night. We should continue training together. An apparatus review with assist companies would be helpful.

W. Baker reported that Llanerch had a familiarization drill with Narberth EMS.

Recruitment and Retention:

The committee met last week.

Radio/Communications:

The County is still investigating the issue with the Minitor pagers. The Zello app can be used as an alternative.

The radio upgrade project is planned for 18 months from now but will likely run longer. W. Baker suggested applying for a joint grant to supplement the County radio allocation.

Codes Enforcement:

S. Poole was informed of a hazard at the Ace Hardware.

Old Business:

S. Poole took over responsibility for the Fire Department report to the Board of Commissioners.

W. Baker has been in touch with A. Sivak on updates to the HTRA roster. M. C. Norman reported that the HTRA will be rebidding the insurance.

W. Baker reminded everyone of a discussion that was held last month. We should be using in-Township companies before calling in mutual aid.

T. Straub asked about the CAD connection to ESO. This would be an additional \$8,000 per year and would need to go into next year's budget.

New Business:

There was some discussion on holding FF II and prerequisite courses in the Township. The Chiefs also discussed including a training package in the Fire Department budget to include all 5 companies.

C. Millay suggested the HTBF put together a strategic plan for the department.

Have fire department budget needs ready for review next month. The Township starts drafting the budget over the summer.

The meeting was adjourned at 8:16 pm.

M - L. Lattanzio, S - A. Sivak, V - Unanimous

Respectfully submitted,
Lou Lattanzio



Haverford Township Bureau of Fire

[Agenda Link](#)

[Minutes Link](#)

Date received: 04/25/2023 @ 0835
Date & Time posted: 04/25/2023 @ 0842

Date received: 05/23/2023 @ 0908
Date & Time posted: 05/24/2023 @ 1006

Meeting Agenda

Date: Tuesday, April 25, 2023
Location: Manoa Fire Company 115 S. Eagle Rd.
Havertown PA., 19083
Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:

Haverford Township Bureau of Fire

April 2023 meeting minutes

Location: Manoa Fire Company

Date: Tuesday, April 25, 2023

Time: 7:00 p.m.

Attendees:

W. Baker, W. Hatton, E. Irizarry, L. Lattanzio, J. McCans, C. Millay, M. C. Norman, M. E. Norman, S. Poole, A. Sivak, T. Straub, J. Viola, W. Wechsler

The meeting was called to order by Chief Baker at 7:00 p.m.

There was one correction to the March minutes. The amount for CAD integration into ESO is \$800 per year, not \$8000 per year.

The minutes were accepted as amended.

Motion - J. Viola, Second - W. Hatton, Vote - Unanimous

Treasurer:

No report

Township Manager:

S. Poole relayed a message for the Manager that the Fire Department survey will be back from the consultants and will be released for review. One concern was apparatus replacement not fully covered in the first draft.

Police:

No report

Township Commissioners:

Addressed distribution of the report to the Chiefs.

EMS:

J. McCans discussed the replacement of current AEDs used by the Fire Department to match those being purchased by the Police Department. They are Stryker CR2 models at \$1795 per unit. The advantage is that pads are compatible with Narberth Ambulance monitors so CPR compressions would not be interrupted while switching over and Narberth would direct exchange pads.

It was also discussed that there is now a need for fire companies to start to respond to cardiac arrest and drowning calls. The current EMS situation with hospital closures and less EMS units with longer response times is the reason to assist the police until EMS arrives. The Chiefs will meet to discuss a possible change.

Fire Prevention:

Progress

Apparatus:

All apparatus is in service.

Training:

More members were added to the training committee. One Township drill has been held.

Recruitment and Retention:

The next meeting will be June 7, 2023 at Bon Air. Family ice skating will be in June.

Radio/Communications:

J. Viola will have the Township 501.025 license renewed.

Codes Enforcement:

S. Poole advised that the issue with the propane tank in Manoa Shopping Center had been corrected. Also, issues at 117 S Eagle Rd and Burger King were addressed.

Old Business:

S. Poole advised the Finance Director approved the \$800 for the CAD/ESO upgrade.

There was discussion on the Mission Statement.

New Business:

A new board-up company was identified as the previous company is no longer available. It was suggested that ServePro be listed with the County. There were no objections. The Chiefs were reminded to get their budget requests ready for the next meeting.

The meeting was adjourned at 8:20 pm.

M - W. Hatton, S - J. Viola, V - Unanimous

Respectfully submitted,
Lou Lattanzio

LVL/mcn



Haverford Township Bureau of Fire

[Agenda Link](#)

Date received: 04/25/2023 @ 0835
Date & Time posted: 04/25/2023 @ 0847

[Minutes Link](#)

Date received: 06/27/2023 @ 0716
Date & Time posted: 06/27/2023 @ 0815

Meeting Agenda

Date: Tuesday, May 23, 2023
Location: Manoa Fire Company 115 S. Eagle Rd.
Havertown PA., 19083
Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:

Haverford Township Bureau of Fire

May 2023 meeting minutes

Location: Manoa Fire Company

Date: Tuesday, May 23, 2023

Time: 7:00 p.m.

Attendees:

W. Baker, E. Irizarry, L. Lattanzio, J. McCans, C. Millay, M. C. Norman, M. E. Norman, A. Sivak, T. Straub, W. Wechsler

The meeting was called to order by Chief Baker at 7:01 p.m.

The reading of the minutes from the April meeting was waived.

Motion - T. Straub, Second - C. Millay, Vote - Unanimous

Treasurer:

No report

Township Manager:

No report

Police:

No report

Township Commissioners:

W. Wechsler reported that the survey has been distributed to the Fire Chiefs. The survey is effectively final, pending a few wording adjustments. A formal presentation to the Board of Commissioners will occur at the September work session.

EMS:

AEDs will be in after approval at the June meeting of the Board of Commissioners. AEDs being turned in as part of this purchase will be redistributed to fields and parks.

ARPA money will be used to conduct CPR training throughout the Township.

There was follow-up discussion on dispatching fire apparatus to assist with cardiac arrest and drowning. The Chiefs would like to see call numbers.

J. Viola suggested the 5 Chiefs visit Fireboard one night to validate run cards and make any necessary changes.

Fire Prevention:

No report

Apparatus:

Ladder 38 will be OOS June 5 for a recall repair.

Training:

Progress

Recruitment and Retention:

The next meeting will be June 7 at 8:00 p.m. at Bon Air.

Family ice skating will be in June.

Radio/Communications:

T. Straub provided an update on paging issues. The County has a potential operational solution.

Codes Enforcement:

No report

Old Business:

The CAD information should populate into ESO soon.

New Business:

Bon Air will be out of service June 3 from 7 a.m. to 4 p.m.

Companies have been holding inter-company drills, which are going well.

There was discussion on the CPSM survey.

The meeting was adjourned.

Respectfully submitted,
Lou Lattanzio



Haverford Township Bureau of Fire

[Agenda Link](#)

Date received: 06/26/2023 @ 0902
Date & Time posted: 06/26/2023 @ 0906

[Minutes Link](#)

Date received: 10/17/2023 @ 0704
Date & Time posted: 10/17/2023 @ 0902

Meeting Agenda

Date: Tuesday, June 27, 2023
Location: Manoa Fire Company 115 S. Eagle Rd.
Havertown PA., 19083
Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:

Haverford Township Bureau of Fire

June 2023 meeting minutes

Location: Manoa Fire Company

Date: Tuesday, June 27, 2023

Time: 7:00 p.m.

Attendees:

W. Baker, V. Berg, W. Hatton, L. Lattanzio, C. Millay, M. C. Norman, A. Sivak

The meeting was called to order by Chief Baker at 7:01 p.m.

The reading of the minutes from the May meeting was waived.

Motion - A. Sivak, Second - W. Baker, Vote - Unanimous

Treasurer:

No report

Township Manager:

The Chiefs met to review the survey and will be meeting with D. Burman in July.

Police:

No report

Township Commissioners:

No report

EMS:

V. Berg reported that cardiac arrest statistics are being collected manually. They will not be released by Narberth until the survey is public.

AEDs are expected to be delivered July 7. The HTRA needs a letter from the Township taking ownership of the units that were purchased with relief funds.

Heat-related incidents will be on the rise with the warmer weather. Be mindful at fire scenes and hydrate. The EMS unit assigned to the incident can trigger the fire ground rehabilitation response.

Fire Prevention:

No report

Apparatus:

Pipeline 58 is OOS waiting for a pipe replacement.

Tower 34 is OOS with a hydraulic issue.

MICU 108 is getting reclassified.

Training:

Progress

Recruitment and Retention:

The family skate night was held last night. There were approximately 100 attendees. There were some conflicts with drill nights.

Radio/Communications:

No report

Codes Enforcement:

No report

Old Business:

None

New Business:

W. Hatton inquired about calling out staffing numbers when responding. Should this be done only on building fires or all incidents, and which personnel should be included in the count? Repetition builds habit. W. Hatton will present a proposal at the next meeting.

Llanerch Country Club fireworks are scheduled for Sunday, July 9. BBQ beforehand at Station 56 at 6 p.m.

The HTBF voted to suspend meetings until September.

M - W. Hatton, S - A. Sivak, V - Unanimous

The meeting was adjourned at 7:30 p.m.

M - L. Lattanzio, S - A. Sivak, V - Unanimous

Respectfully submitted,

Lou Lattanzio



Haverford Township Bureau of Fire

[Agenda Link](#)

Date received: 09/26/2023 @ 0821
Date & Time posted: 09/26/2023 @ 0825

[Minutes Link](#)

Date received: 10/25/2023 @ 0658
Date & Time posted: 10/25/2023 @ 0853

Meeting Agenda

Date: Tuesday, September 26, 2023
Location: Manoa Fire Company 115 S. Eagle Rd.
Havertown PA., 19083
Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners
Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:

Haverford Township Bureau of Fire

September 2023 meeting minutes

Location: Manoa Fire Company

Date: Tuesday, September 26, 2023

Time: 8:00 p.m.

Attendees:

W. Hatton, E. Irizarry, L. Lattanzio, J. McCans, C. Millay, M. C. Norman, M. E. Norman, S. Poole, J. Viola, W. Wechsler

The meeting was called to order by Chief Baker at 8:00 p.m.

The reading of the minutes from the June meeting was waived.

Motion - J. Viola, Second - M. E. Norman, Vote - Unanimous

Treasurer:

No report

Township Manager:

S. Poole reported on behalf of D. Burman. D. Burman is looking for pricing, specifications, and schedule for new apparatus from both E-One and Pierce by October 18 so that it can be presented to the Commissioners at the November meeting. The Chiefs will meet to review all specifications prior to them being submitted. D. Burman would like to have the apparatus delivered as close as possible to December 31, 2026.

Police:

Lawrence Road is due to be paved at the end of September or early October. Brookline Blvd will be paved in November.

Township Commissioners:

No report

EMS:

New AEDs were delivered. Trade-in units need to be turned over.

J. McCans requested cardiac arrest and drowning numbers from Narberth. They would not provide the numbers until the emergency services study is released. J. McCans ran the numbers manually. There are approximately 7.5 out-of-facility cardiac arrests per month. J. Viola indicated that the HTPD can supplement EMS at cardiac arrests, including driving the ambulance if needed. There was some additional discussion on fire department responses to EMS incidents. J. Viola will contact Fireboard to see if the fire department can be dispatched on cardiac arrests or drownings where a Haverford unit is not available.

Fire Prevention:

Fire Prevention Week is in October. Haverford Township Day is October 7.

Apparatus:

Covered under Township Manager's report

Training:

There was some discussion on scheduling training over the winter. M. E. Norman suggested scheduling Fire Fighter I, Fire Fighter II challenge classes early next year. We requested additional training funds in the budget. J. Viola had a discussion with D. Burman about implementing minimum requirements for fire officers across the Township.

Recruitment and Retention:

J. Viola discussed Brookline's scholarship program for the children of members. Other companies have similar programs. There was discussion on the Township funding or supplementing these programs. There is \$30,000 in the 2022 budget. There is \$7,600 remaining. J. Viola will discuss using some of this money to supplement the fire department educational programs.

Radio/Communications:

There are County meetings tomorrow.

Codes Enforcement:

S. Poole reported that C. Mann wants to visit each company and get photos for the Township website.

S. Poole is still working with the County to integrate the CAD with ESO.

Old Business:

None

New Business:

None

The meeting was adjourned at 9:12 p.m.

M - L. Lattanzio, S - J. Viola, V - Unanimous

The meeting was re-opened at 9:27 p.m.

There was discussion on insurance coverage for business members. E. Irizarry confirmed that business members are covered. L. Lattanzio will draft a letter to the HTRA on behalf of the Chiefs.

The meeting was readjourned.

M - L. Lattanzio, S - J. Viola, V - Unanimous

Respectfully submitted,

Lou Lattanzio



Haverford Township Bureau of Fire

[Agenda Link](#)

[Minutes Link](#)

Date received: 10/23/2023 @ 0820
Date & Time posted: 10/23/2023 @ 0828

Date received: Date & Time posted:

Meeting Agenda

Date: Tuesday, October 24, 2023

Location: Manoa Fire Company 115 S. Eagle Rd, Havertown PA., 19083

Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:



Haverford Township Bureau of Fire

[Agenda Link](#)

Minutes Link

Date & Time posted:
11/27/2023 @ 0953

Date & Time posted:

Meeting Agenda

Date: Tuesday, November 28, 2023

Location: Manoa Fire Company 115 S. Eagle Rd, Havertown PA., 19083

Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:



Haverford Township Bureau of Fire

[Minutes Link](#)

Meeting Agenda

Date: Thursday, December 14, 2023

Location: Manoa Fire Company 115 S. Eagle Rd, Havertown PA., 19083

Time: 7:00 P.M.

Treasurer Report:
Township Manager Report:
Police Report:
Township Commissioners Report:
EMS Report:
Fire Prevention:
Apparatus:
Training:
Recruitment and Retention:
Radio:
Codes Enforcement:
Old Business:
New Business:

Haverford Township Bureau of Fire

December 2023 meeting minutes

Location: Pepperoncini Restaurant & Bar Havertown

Date: Thursday, December 14, 2023

Time: 6:00 p.m.

Attendees:

W. Baker, W. Hatton, E. Irizarry, K. Kramer, L. Lattanzio, W. Maguire, C. Millay, M. C. Norman, M. E. Norman, A. Sivak, J. Viola, W. Wechsler

The meeting was called to order by Chief Baker at 8:39 p.m.

The reading of the minutes from the November meeting was waived.

Motion - E. Irizarry, Second - M. E. Norman, Vote - Unanimous

Treasurer:

No report

Township Manager:

No report

Police:

No report

Township Commissioners:

W. Wechsler thanked the HTBF for their continued service. He has also contacted the County about tax rebates for volunteers.

EMS:

No report

Fire Prevention:

No report

Apparatus:

Manoa recently inspected the new Squad 56.

New apparatus has been ordered. Papers are signed and checks have been delivered.

Squad 58's emergency lights are not working.

Training:

We are in contact with Montgomery County Fire Academy about a Fire Fighter I challenge class.

The 1 Mill Road property will be briefly available for training.

Recruitment and Retention:

The annual awards presentation will be on Tuesday, January 16.

Radio/Communications:

The radio project is progressing.

Codes Enforcement:

A new zoning officer was appointed from the outside firm.

Old Business:

J. Viola talked to Aimee about SCBA replacement and got the okay to proceed. The spec will match what 34 and 56 already have.

New Business:

The HTBF presented Commissioner W. Wechsler with a token of appreciation for his support over the years.

W. Baker thanked everyone for working together over the past year. W. Baker also congratulated E. Irizarry and thanked A. Sivak for his service.

J. Viola will be the chairman of the HTBF in 2024. Meetings will be held at Manoa Fire Company.

A. Sivak reported that the HTRA added an additional \$15,000 payout for active members. This brings the total combined payout up to \$100,000 for active members.

The meeting was adjourned at 9:0 p.m.

M - W. Baker, S - M. E. Norman, V - Unanimous

Respectfully submitted,
Lou Lattanzio