

Haverford Township - Ice Rink Advisory Board

Meeting: Tuesday, June 18, 2024

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083, Room C

Agenda

Call to order

Roll Call

Reorganization

Approval of minutes from last meeting – May 21, 2024

Public Comments

Financials

Old Business

- Operations Manual
- Locker Room Capital Improvements - Update
- Chiller/Condenser replacement - On going
- Key milestones - Update
- Job Description - Update
- Summer Hockey
- Banner Placement and policy

New Business

Adjournment

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Location: 1014 Darby Rd., Havertown Pa., 19083, Room C

Minutes

Attendees:

Barbara Latsios, Kate Stickel, Adam Hayes, Drew Simcox, Jason Brinn, Aimee Cuthbertson, Chris Rodgers Commissioner Liaison Brian Gondeck, and Rich Caesar

Absent:

Rick Turnbull, Rob Cohen, Scot Lindelow, and Jeremy Beha

Call to Order:

Rich called the meeting to order at 7:10 pm.

Approval of Meeting Minutes:

Kate made a motion to approve the minutes.

Jason seconded the motion.

Public Comment:

No comment

Financial:

Our income is slightly behind pace and is expected since the facility is closed for repair. There is limited staff so luckily expenses are down. Updated invoices have been sent to each club and now all are up to date.

Old Business:

Job Descriptions

The Township is in possession of the updated Job Descriptions and will review the document before approving and publishing the document.

Female Locker

There was an overview of sub committee meeting that took place last week. The Board will prepare a presentation for the Commissioners for the August meeting that outlines the project. Once presented and reviewed the Township and the Sub Committee will solicit for Bids for the project.

Chiller

The units have been installed and the piping is in progress. The pumps are complete, and progress has been made on the ductwork. There is a pressure test scheduled for next week. Once the installation and testing of all items are complete the ice can be installed. The planned startup is scheduled for early July.

Learn to skate.

The program will start up again in September and we will monitor progress.

Flyers Cup

The Banners were reviewed earlier today at the scheduled Working Session which took place at the Skatium. Representatives from each home club reviewed the banners to decide which banners will be re-installed and which banners would be retired. The Skatium is looking at a cable system to reinstall the banners for easier change out in the future.

New Assistant Operations Manager

The New Assistance Operation Manager was present at the meeting and was introduced to the Board.

50th Anniversary Celebrations

The Skatium will be planning a celebration for the 50th anniversary during the month of October. There will be special promotions and giveaways during the celebration.

Multipurpose Room

The update to the multipurpose room is in progress and expected to be complete before the Chiller project is complete and the Rink reopens.

Pamphlet Rack

The Township and the Board have communicated with Skating Club and recommendations were exchanged. The Township approved the installation of the project to install the pamphlet holders and will procure the materials and schedule the installation.

Electronic locker assignment board

It was discovered that the scheduling system we use can use a schedule board display. It was the recommendation of the Board and the Assistant Operations Manager that the display is to be mounted on the PoS office, above the window. The size should match the size of the existing monitor.

Placement of Monitors

As part of the Working Session earlier today, displays were discussed for each club. It was suggested that the Board propose a layout for the location of each display and submit the layout to the Township for a feasibility review.

New Business:

Advertising on the Boards

The Assistant Operations Manager will prepare and email a flyer for the renewal and addition of sponsors for the boards. Existing sponsors will be contact first for renewal and prospective sponsors

Adjournment:

Jason made a motion to adjourn the meeting.

Drew seconded the motion.

The meeting was adjourned at 8:03 p.m.